

Commissioners:

R. JACK MCKERNAN
Chairman

TONY R. MUSSARE
Vice Chairman

RICHARD MIRABITO
Secretary



MATTHEW A. McDERMOTT
*Director of Administration
and Chief Clerk*

J. DAVID SMITH
Solicitor

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**Minutes of the Meeting of
January 28, 2016
Board Room, Executive Plaza
Pine Street, Williamsport**

Commissioner Mussare - Present
Commissioner McKernan - Present
Commissioner Mirabito - Present

Solicitor Smith - Present

1.0 OPERATIONS

- 1.1 CONVENE COMMISSIONERS MEETING. Mr. McKernan convened the Commissioners Meeting 10:06 a.m.
- 1.2 APPROVE THE MINUTES OF THE PREVIOUS MEETINGS. A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0), approved the minutes of the previous meeting as they are recorded.
- 1.3 RECEIVE PUBLIC COMMENTS (AGENDA ITEMS ONLY). Mr. McKernan opened the floor to public comment on agenda items only, and none were received.

2.0 ACTION ITEMS

- 2.1 ACCEPT HUMAN RESOURCES REPORT. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), accepted the Human Resources Report through 1/31/16.

Mr. McKernan recessed the Commissioners' Meeting at 10:25 a.m.

3.0 SALARY BOARD

- 3.1 CONVENE SALARY BOARD. Controller Rogers was present.

3.2 PRISON - A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-1, Rogers), approved Wade M. Reese as full time replacement Correctional Officer Relief - COI - \$15.31/hour, effective 2/14/16.

3.3 PRISON - A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-1, Rogers), approved Cody R. Johnson as full time replacement Correctional Officer Relief - COI - \$15.31/hour, effective 2/1/16.

3.4 PRISON - A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-1, Rogers), approved Logan J. Hessel as full time replacement Correctional Officer Relief - COI - \$15.31/hour, effective 2/1/16.

3.5 ADJOURN SALARY BOARD. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (4-0), adjourned the Salary Board at 10:28 a.m.

4.0 BOARD OF ASSESSMENT REVISION

4.1 CONVENE BOARD OF ASSESSMENT REVISION. Mr. McKernan convened the Board of Assessment Revision at 10:28 a.m.

4.2 APPROVE REAL ESTATE EXEMPTIONS. A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0), approved the following real estate exemptions:
Parcel 74-002-514.
Parcel 73-002-221.
Parcel 73-002-222.
Parcel 73-002-223.

4.3 ADJOURN BOARD OF ASSESSMENT REVISION. A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0), adjourned the Board of Assessment Revision at 10:30 a.m.

Mr. McKernan reconvened the Commissioners' Meeting at 10:30 a.m.

5.0 REPORTS / INFORMATION ITEMS.

5.1 Jason Yorks announced that LCRMS is requesting bids for recycling tub grinder materials & supplies.

5.2 Kim Wheeler discussed the Comprehensive Plan Public Process.

6.0 PUBLIC COMMENT. Mr. McKernan opened the floor to public comment and the following were received:

Krista Rogers, Controller commented on the human resource report and the function of the salary board.

Al Boyer, McIntyre Township Supervisor talked about the food distribution system in Ralston. He also talked about Route 14 and the State Police helicopter that used to be stationed in Montoursville.

7.0 NEXT REGULARLY SCHEDULED MEETING. Mr. McKernan announced the next regularly scheduled meeting as a work session on Tuesday, February 2, 2016.

8.0 ADJOURN COMMISSIONERS' MEETING. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), adjourned the Commissioners' Meeting at 10:40 a.m.